

Policy No. WEL027 YARD DUTY SUPERVISION POLICY (Parents and Students)

Purpose:

Chelsea Heights Primary School understands it holds a high standard of care in relation to students at school. Appropriate, well-organised and responsive supervision of students during class time, recess and lunch is an important aspect of keeping students safe at school. It also enables staff to identify and respond to possible risks at school as they arise.

All staff participate in Chelsea Heights Primary School’s yard duty roster and school supervision requirements, and follow clear procedures for responding to accidents or incidents in the playground and learning areas.

School staff are rostered on for yard duty before school, during recess, lunch and after school. School grounds are supervised before school at 8:45am. After school, staff supervise 3:45pm. Students on school grounds outside these times will **not** be supervised (unless they attending a before or after school care program or supervised extracurricular activity).

Parents/carers are requested to ensure that students do not arrive early or stay late after school unless they are attending before or after school care, or a pre-arranged supervised activity (i.e. sports practice).

Chelsea Heights Primary School has in place a number of internal policies and procedures in place to respond to specific circumstances and potential risks in schools, including:

- Camps and excursions
- First Aid

School staff, parents and students are encouraged to speak to the principal class, if you have any concerns about potential risks at our school, or our duty of care obligations.

Scope:

The principal is responsible for ensuring that there is a well-organised and responsive system of supervision in place during school hours, before and after school, and on school excursions and camps.

This policy applies to all teaching and non-teaching staff at Chelsea Heights Primary School, including education support staff, casual relief teachers and visiting teachers.

School staff are responsible for following reasonable and lawful instructions from the principal, including instructions to provide supervision to students at specific dates, time and places.

More information and resources:

- Camps and Excursions Policy
- First Aid Policy

Evaluation

This policy will be updated annually or as determined by DET review cycle.

School Chelsea Height PS		Policy name Yard Duty Supervision Policy (students and parents)		Policy Ref. Number WEL027	
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