Tuesday 7th February 2017

‘Getting To Know You’ Interviews : Level 1 to 4

Dear Parents/Guardians,

Teachers from Levels 1, 2, 3 and 4 will be holding ‘Getting To Know You’ interviews on:

**Wednesday 15th February from 3:40pm – 6:30pm**

and

**Thursday 16th February from 3:40pm – 6:30pm**

This is an opportunity for you to meet with your child’s teacher to give them a comprehensive picture of your child, their individual traits, strengths/weaknesses, medical issues etc. It is also an opportunity to ask any questions you may have about the curriculum or classroom processes.

Each family will be granted a **10 minute** appointment. Please be aware that these sessions are NOT for teachers to report to you on the academic progress of your child. We ask that you complete the attached forms (both sides) and bring them along to your interview.

**IMPORTANT**

Please book your interview time now using the Sentral Parent Portal which most families have used previously. These links are also on the front page of the school website.

This link is for **EXISTING USERS**: [https://sentral.chps.vic.edu.au/portal/login](https://sentral.chps.vic.edu.au/portal/login)

This link is for **FIRST TIME USERS**: [https://sentral.chps.vic.edu.au/portal/register](https://sentral.chps.vic.edu.au/portal/register)

Look for the green ‘Interviews’ heading and read the instructions to book a timeslot for your child/ren. Don’t forget to click ‘Confirm Appointments’ to save.

- Bookings will open at **7:30am on Wed 8th Feb.**
- Bookings will close at **11pm on Mon 13th Feb.**
- If you don’t have internet access or need any assistance with bookings, please call the school office on 9772 4139.
- If there are no suitable times available on the schedule for a specific teacher, please contact the classroom teacher directly to arrange an alternate interview time outside the allocated schedule.
- Students may accompany parents to the interview but to support an effective conversation we suggest the student bring with them a quiet activity.
- Please note: our funded students will be having separate meetings in the coming weeks.
‘Getting To Know You’ Student Information 2017

Please complete the following forms and bring them with you to your ‘Getting To Know You’ interview.

1. Child’s Name:  

2. Parent’s/Guardian’s name/s:  

3. Child’s position in family (e.g. 2nd of 3):  

4. Names & Levels of siblings at this school:  

5. What is your child’s living arrangements?  

6. Has your child previously or currently had any involvement with outside agencies e.g. OT, speech, psychologist, paediatrician that the teacher should know about?  
   Yes / No  
   If yes, please detail below:  

7. Have you provided all documentation to the school? E.g. Reports, letters, assessments?  
   Yes / No  

8. What are your child’s strengths?  

9. Do you have any concerns about your child’s development?  

10. Is there any other background or family information that will help us to understand your child’s educational / social / emotional needs?  

11. Your Name:  

   Signature:  

P.T.O.
To further assist your child’s classroom teacher to gain a better understanding of your child, we ask that you complete the following voluntary questionnaire. We hope that it will prompt you to consider behaviours & attitudes that may impact upon your child’s learning and share these with your child’s teacher. Our ‘Getting To Know You’ interviews will provide further opportunity for parents to elaborate or share any other relevant information.

1 = almost never, 2 = rarely, 3 = sometimes, 4 = often, 5 = almost always

<table>
<thead>
<tr>
<th></th>
<th>Social Confidence</th>
<th>Persistence</th>
<th>Organisation</th>
<th>Getting Along</th>
<th>Emotional Resilience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Social Confidence</td>
<td>Seems to have good friendship-making skills</td>
<td>Is confident in social situations</td>
<td>Demonstrates good conversation skills</td>
<td>Looks people in the eye and uses firm tone of voice</td>
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<tr>
<td>Persistence</td>
<td>Continues to try, even when something is hard</td>
<td>Concentrates well when working</td>
<td>Checks work when finished to make sure it's the best it can be</td>
<td>Puts in the effort necessary to complete jobs</td>
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<tr>
<td>Organisation</td>
<td>Has all of his/her school supplies ready and maintains a neat school bag</td>
<td>Remembers to hand in/collection notices</td>
<td>Able to pack up personal belongings promptly</td>
<td>Plans when he/she will do homework so he/she has enough time</td>
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<tr>
<td>Getting Along</td>
<td>Works cooperatively with other children</td>
<td>Listens and does not interrupt when someone else is speaking</td>
<td>Volunteers to help others</td>
<td>Seems to understand that it is important to follow rules</td>
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<tr>
<td>Emotional Resilience</td>
<td>Seems good at controlling how down he/she gets and how hopeless he/she feels when something bad happens (like getting a bad grade or when someone is mean to him/her)</td>
<td>Is good at controlling his/her temper</td>
<td>Seems good at controlling his/her nerves (taking a test, performing in front of a group, meeting someone new)</td>
<td>When he/she gets upset about something, is good at calming down quickly</td>
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