2014
1:1 iPad Program for Grades 5 and 6 Document

Chelsea Heights Primary School Together we learn
Introduction

How the 1:1 iPad program works

Chelsea Heights Primary School is excited to announce the continuation of the 1:1 iPad Program for Grade 5 and 6 students in 2014. In continuing to enhance our ICT program and keeping up with modern technologies our intent is to provide the best possible ICT opportunities for all of our students. Chelsea Heights Primary School has developed a plan that will assist all students to pursue and achieve their full potential.

Combining unprecedented eLearning opportunities with excellent teaching and learning practice as well as innovative curriculum design, Chelsea Heights Primary School will present an educational package that takes advantage of all opportunities available to the modern primary school student.

Commencing term 1 of 2014, students from both Grade 5 and 6 will either be purchasing, leasing or bringing their own iPad from home. The 2014 Book Lists include a $50 iTunes Gift Card. These cards have already been purchased by the school. Students will be allocated their iTunes Gift Card during the roll out of this program as explained in this booklet. The Grade 5 and 6 teachers have predetermined suitable applications designed to support student learning and development in accordance with the curriculum.

Students and parents will be involved in iPad information sessions during the second week of term 1, 2014. Parental support is integral to the smooth roll out of this 1:1 program.

Attendance by all families involved will be required on Thursday 6th February from 6:00 pm to 8:00pm. The 1:1 Education Pack & any iPads distributed through the school can only be collected from this session. *BYO iPad families are required.*
Educational Plan

A major component of the preparation for this innovation has been the development of an ‘Educational Plan’ for 1:1 iPads. This plan will be adopted by all associated staff at Chelsea Heights Primary School and some relevant sections are provided below to assist parents in understanding the rationale and implementation of this program.

Rationale

- To ensure that Chelsea Heights Primary School offers the best possible eLearning program available. The purpose of this program is to ensure our students are not only receiving high levels of immersion in the effective use of ICT during their educational years, but are also presented with the opportunity to develop skills which are essential for their success in the modern world.
- Our students will have the opportunity to not only use wireless devices in class times, but also the ability to adapt to changes in society, driven by advances in technology. This includes developing confidence in their personal use of technology by providing continuity of access to their learning at home.
**Implementation – Getting Started in the Classroom**

**Day 1** - Classroom agreements are developed for use of the iPads. The focus will be on care & storage of the iPads whilst they are at school. (This will be done in accordance with student agreements that have been previously been signed).

**Day 2** - Each student will personalise their iPad and complete a settings/troubleshooting workshop in their class groups.

**Day 3 & 4** - 30 minute workshops on frequently used applications. Students will rotate through four different workshops.

**Day 5** - At the conclusion of the workshops, students will be required to create an ‘imovie’ that demonstrates their understanding of one of the applications that they investigated on days 3 & 4.

In a classroom with 1:1 devises (e.g. iPads, netbooks, notebooks), contemporary ways of learning can be optimised.

Students can be supported to:

- Think, analyse and construct knowledge
- Share and report back information through personal and collaborative spaces
- Create avatars (icons which represent the user and his/her characteristics in the online world), movies, animations and podcasts
- Evaluate and share opinions on Apps
- Discover and download information that interests them through detailed and advanced searches
- Access distant experts, collaborations, mentors, communities of practice and shared virtual environments
- Develop constantly as they respond to and develop new ways of learning as new opportunities arise
iPad Product Information

In 2014 we will be asking all students in Grade 5 and 6 to take part in our 1:1 iPad program. Chelsea Heights Primary School has evaluated all the possible devices against our educational needs and has decided on the following products.

iPad 2

Dimensions and Weight:
- Height: 241.2 mm (9.50 inches)
- Width: 185.7 mm (7.31 inches)
- Depth: 8.8 mm (0.34 inch)
- Weight (Wi-Fi): 601g (1.33 pounds)

Storage:
- 16GB

Display:
- 9.7-inch (diagonal) LED-backlit Multi-Touch display with IPS technology
- 1024-by-768 resolution at 132 pixels per inch (ppi)
- Fingerprint-resistant oleo phobic coating

Camera and Video Recording:
- 960-by-720 photos
- 720p HD video recording

Battery Life:
- Up to 10 hours of web browsing on Wi-Fi, watching video or listening to music
- Charging via power adapter or USB to computer system

iPad Mini

Dimensions and Weight:
- Height: 200 mm (7.87 inches)
- Width: 134.7 mm (5.3 inches)
- Depth: 7.2 mm (0.28 inch)
- Weight (Wi-Fi): 308g (0.68 pounds)

Storage:
- 16GB

Display:
- 7.9-inch (diagonal) LED-backlit Multi-Touch display with IPS technology
- 1024-by-768 resolution at 163 pixels per inch (ppi)
- Fingerprint-resistant oleo phobic coating

Camera and Video Recording:
- 960-by-720 photos
- 1080p HD video recording

Battery Life:
- Up to 10 hours of web browsing on Wi-Fi, watching video or listening to music
- Charging via power adapter or USB to computer system

For further information in regards to the iPad 2 or iPad Mini specifications please visit:
Support and Service Provisions

To maintain and service the increased number of devices that this program will bring to Chelsea Heights Primary School, we have designed a process in conjunction with Invotec Pty Ltd that will provide the best possible outcomes for all students. The following explains the roll out process from the beginning of the school year 2014.

Training
When receiving iPads at the beginning of 2014 all parents will be required to attend an introductory session, which will assist you to support your child in the care and basic use of their iPad. The purpose of this session is to familiarise the families of students in the 1:1 iPad Program with the product and how it will support their child’s learning. This training session is on Thursday 6th February, 6pm-8pm, and participation is essential for all 2014 Grade 5 and 6 parents. This session will cover topics such as the following:

- Caring for your iPad.
- Setting up your iPad.
- Booklist Applications – to be purchased using the iTunes Gift Card
- Responsible use and security
- General questions and answers

Technical Support 2014
From the beginning of 2014 Chelsea Heights Primary School will provide technical support. Our ICT Coordinator will be the first port of call for all enquiries and service requests in regards to the iPad Program.

The ICT Coordinator will work with our technicians Fenil Mangukiya & Dash Amr to support the iPad 1:1 Program.

Contact details will be published at a later date, but parents are welcome to call the school for pre lease or outright purchasing questions and speak to Pia Licciardo, ICT Co-Coordinator and Jane Satchwell, Principal.
Insurance and Warranty:

It is important to note that iPads are a “solid state” machine. This means that unlike any other technology e.g. laptop, netbook etc. they have no moving parts.
It is therefore, extremely unlikely that there will be hardware issues or malfunctions.
All students at CHPS have used a class set of thirty iPads for the last eighteen months. There has not been one issue relating to:

1. Hardware
2. Broken screens
3. Cracked Cases
4. Loss or theft

The iPads purchased or leased through CHPS come with a one year warranty included in the purchase cost. An additional one year warranty can be purchased from Apple for $72 per iPad.

This warranty does not include screen replacement. CHPS can access screen replacements from a certified Apple supplier for approximately $140 ex GST. Use of cheaper non certified suppliers will void your iPad’s warranty.

Government schools are not covered for loss, theft or vandalism by the Education Department’s Insurance Policy. The school would therefore recommend that your child’s iPad be added to your home contents insurance.
Students/Parents & Staff
go over responsible use policy, sign & return it.

6/02/14 - All students and families attend information session.

Leased/Purchased/BYO or other are issued to students. iTunes gift cards are issued to all students.

Leased/Purchased/BYO iPads go home to be set up & or have APPs uploaded.

Students without iTunes Apple ID Account
Students set up their iTunes account.

Students will log into their account and redeem money from their iTunes cards.

Students will download applications that are listed in the Information Pack.

Students iPads can now be set with purchasing restrictions

10/02/14 - iPads are returned to school & students are guided through the applications and appropriate use.

Students with iTunes Apple ID Account
Students will log into their account and redeem money from their iTunes cards.

Students will download applications that are listed in the Information Pack.

Students iPads can now be set with purchasing restrictions

10/02/14 - iPads are returned to school & students are guided through the applications and appropriate use.
Applications

Applications are powerful learning tools that are downloaded through iTunes. Each student will be given the $50 iTunes Gift Card purchased on their booklist. This card will be used to purchase applications. Applications will be predetermined and trialled by the Grade 5 and 6 teachers and as part of the set up process students will be required to use their iTunes Gift Cards to purchase these applications. Some of these applications will include:

- Pages: Word processing
- iBooks
- Explain Everything
- iMovie
- Creative Book Builder
- Doceri
What will happen in the classroom?

During 2013 Chelsea Heights Primary School have been developing curriculum resources and planning teaching approaches that are tailored to cater for 21st Century Learners. We understand that the resources and skills required by our current and future students are rapidly developing with the rest of the technology rich world. In order to cater for this we have been training staff in the integration of technology into their classrooms.

The 1:1 Program in both Grade 5 and 6 will ‘close the gap’ and ensure that our students are receiving an eLearning rich experience equal to that of any other school in Australia.

We have prided ourselves on being leaders in eLearning and this program will further develop our ability to deliver the most up to date, student-centered curriculum possible.

Some examples of what this program will offer our students in practical terms are:

- 24/7 access to learning resources
- Access to multimedia software that will engage students in topics and provide opportunity for greater synthesis of knowledge and deeper levels of thinking
- Access to web resources on a 1:1 basis
- Provide opportunities for staff to further develop our personalised learning program for each student
- Access to communication technologies that will enhance and improve interactions between staff and students, giving more time for students and teachers to answer questions
- Access to ‘eBooks’ containing valuable teaching resources including videos, online demonstrations, practice tests and animations to assist with students understanding of specific curriculum concepts

“Technologies that facilitate the co-creation of knowledge or those that encourage self-discovery & personalised learning opportunities are especially valuable in providing stimulation & creativity to all learners.”
The Dates You Need To Know

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
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<tbody>
<tr>
<td>December 2013</td>
<td>Responsible Use documentation sent home. This MUST be signed and returned by <strong>Friday 20th December</strong>. <em>The program will not start until ALL agreements are signed &amp; returned.</em></td>
</tr>
<tr>
<td>January 2014</td>
<td>Delivery to CHPS of iPads leased/purchased through the school by Invotec Pty Ltd.</td>
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| Thursday 6th February, 2014 6:00pm to 8:00pm | **Information Session** –  
  - Overview of the Grade 5/6 year  
  - Introduction to CHPS 1:1 iPad Program  
  - Question and Answer Session  
  - Distribution of iPads  
  - Distribution of iTunes Gift Cards & Applications to be downloaded |
| Thursday 6th to Sunday 9th February – All iPads at home | BYO, purchased & leased iPads to be joined to an Apple ID account, set up & required applications downloaded.                                    |
| Monday 10th February 2014 | iPads are required at school. Configuration to the CHPS wireless network will commence.                                                    |
Frequently Asked Questions

**How will I access internet from Home?**
Parents will need to purchase or use the current internet plans for home.

**How long will the battery life be?**
Approximately 10 hours. Some applications drain the power significantly, so it will be expected that iPads will come to school fully charged.

**Can my child retain the iPad if they leave the school?**
If you have purchased your child's iPad they will be able to take it with them. However if you have leased it, you will need to complete the lease agreement.

**Can my child bring another tablet to school?**
No, Chelsea Heights Primary School will only provide support and access for iPad 2 and iPad Mini.

**Can my child take the iPad home?**
BYO, purchased or leased iPads can go home.

**What happens if the iPad is stolen?**
In the unlikely event that an iPad is stolen whilst at school, all efforts to retrieve it will be made. If the unit is retrieved it will be checked for content and use before returning to student. If not retrieved, a replacement iPad may be organised with parents.

**Can my child use the iPad at home?**
The iPad will be configured so it can be used at home. However, it will be the parent(s) responsibility to ensure students access appropriate sites and materials.

**Do we need to keep the original packaging and contents?**
Yes. While it is expected that at end of lease the buyout option will be exercised, if for any reason the student exits the Chelsea Heights Primary before the period noted in the lease then the iPad will have to be returned with all packaging and accessories. Any exceptions to this would be negotiated at the time.

**Can my child access Facebook at school?**
Children under 13 years are legally not permitted to be a member of or use Facebook therefore this Application should not be downloaded onto your child’s iPad. In accordance with the law Victorian Primary School networks have a firewall which prevents access to Facebook and other social networking sites.

**Where will my child’s iPad be stored within the classroom?**
iPads when not in use will be stored in your child’s locker tub and classrooms will be locked when the teacher is not present in the room.

**What happens if the iPad’s screen breaks?**
iPads are required to be replaced through a certified Apple dealership and parents/guardians will be required to pay the full amount to replace it. CHPS can access screen replacements from a certified Apple supplier for approximately $140 ex GST. Use of cheaper non certified suppliers will void your iPad’s warranty.

**What happens if my child breaches the Responsible Use Policy agreement?**
It depends on the severity of the breach; however the Stage response will be followed.
Stage response to inappropriate use

Breaching the iPad user agreement:
At Chelsea Heights Primary School we have a ‘stage response’ if any of the students at any stage during the program breaches the agreement. If a student breaches any part of the agreement they will have their iPad confiscated immediately for a period of time. The first breach will result in 1 day confiscation, 2nd breach will be one week and 3rd will be an indefinite suspension. Depending on the severity, students may bypass the 1st and 2nd misconduct level and go straight to the indefinite suspension. (Refer to diagram below)

Terminology

iTunes
iTunes is an online store where you can purchase Apple products including: applications, books, movies etc. Once you purchase from this store applications, books etc. will automatically download onto your child’s iPad.

Apple ID Account
An Apple ID is your personal account you set up on iTunes. Without one, you won’t be able to purchase applications for your child’s iPad.

iTunes Gift Cards
An iTunes Gift Card allows you to purchase applications from iTunes. Gift cards allow you to top up your Apple ID account without handing over your credit card details.

Applications
Applications are programs that are downloaded onto your child’s iPad.